

CARA BERGABUNG / JOIN KE KELAS DI TEAMS MICROSOFT 365

SMPN 1 LUMAJANG

Menggunakan PC / Laptop

- 1. Buka browser (chrome / firefox / opera dll)
- 2. Ketik di browser https://office.com



3. Klik Sign in

4. Ketik username / nama pengguna dari sekolah

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5. Isi kata sandi / password masing-masing siswa yang sudah diganti sendiri

6.Klik Sign in kemudian Pilih Yes

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7. Klik Teams di menu samping kiri 🖌

8. Pilih Join or Create teams dipojok kanan atas

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9. Isi kode teams yang diberikan oleh sekolah

Menggunakan Handphone

- 1. Install teams dari playstore (android)
- 2. Pilih Teams



3. Setelah di isi username / nama pengguna dan sandi / password akan tampil seperti ini, kemudian pilih titik 3 pojok kanan atas





5. Isi kode yang diberikan oleh sekolah kemudian klik Gabung

